

**COMMUNITY ACHIEVEMENT PANEL held at COUNCIL OFFICES
LONDON ROAD SAFFRON WALDEN at 3pm on 21 AUGUST 2014**

Present: Councillors R Eastham, J Loughlin, J Menell and J Rose.

Officers in attendance: S Hayden (Community Development Officer) and A Rees (Democratic Services Support Officer).

CA1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Councillor Smith.

Councillor Eastham declared a non-pecuniary interest in nominations from Saffron Walden. Councillor Loughlin declared a non-pecuniary interest in nominations from Berden, Farnham and Manuden. Councillor Menell declared a non-pecuniary interest in nominations from Littlebury. Councillor Rose declared a non-pecuniary interest in nominations from Newport.

CA2 APPOINTMENT OF A CHAIRMAN

Councillor Loughlin proposed Councillor Menell as Chairman and this was seconded by Councillor Rose. Councillor Menell was elected as Chairman.

CA3 MINUTES

The minutes of the meeting held on 23 August 2012 were signed by the Chairman as a correct record.

CA4 NOMINATIONS FOR COMMUNITY ACHIEVEMENT AWARDS

The Community Development Officer said the categories for the Community Achievement Award Scheme remained unchanged from previous years and were as follows:

- (a) Service to children and young people up to 18 years of age.
- (b) Service to the elderly.
- (c) Service to people with disabilities.
- (d) Service to the local community and/or the environment.
- (e) Youth initiatives – nominations for young people – (aged 15-18).

Members were informed that two nominations could be accepted in each category from every parish council and up to four from Stansted and Thaxted Parish Councils, as well as Great Dunmow and Saffron Walden Town Councils. The Uttlesford Volunteer Bureau could submit twelve nominations from which six awards could be made.

Nominations were considered by the Panel as submitted.

Category A – Service to Children and Young People

Peter & Valerie Trundle – Stansted – Joint award

Category B – Service to the Elderly

Bridget Gott – Stansted

Combined categories B and C – Service to the Elderly and Service to People with Disabilities

Judith Lemon – Hatfield Heath

Category D – Service to the Local Community and the Environment

John Monk – Takeley

John Ricketts – Saffron Walden

Chris Riggall – Felsted

Alan Hale – Felsted

Pat Salmon – Takeley

John Archer – Manuden

David Ogden – Farnham

Diane Navara – Farnham

Anne & Martin Broad – Hatfield Broad Oak – Joint award

Roger Clark – Broxton

Sybil King – Thaxted – Posthumous award

Bobbie Ritchie – Thaxted – Posthumous award

Combined categories A and D – Service to Children and Young People and Service to the Local Community and the Environment

Robert Talks – Berden

Jill Palmer – Great Sampford

Combined Categories B and D – Service to the Elderly and Service to the Local Community and the Environment

Jill Smales – Henham

Combined categories A, C, D and E – Service to Children and Young People, Service to People with Disabilities, Service to the Local Community and the Environment and Youth Initiatives – Nominations for young people aged 15-18 who had contributed significantly to their local community

Sam Smith – Great Dunmow

The Community Development Officer was asked to obtain more information on the following nominees:

Category A – Service to Children and Young People

Daphne Smith – Stansted

Category D – Service to the Local Community and the Environment

Yvonne Ayre – Stansted

Brian Gypps – Great Sampford

CA5

ARRANGEMENTS FOR THE AWARDS CEREMONY

The Community Development Officer said the format for the ceremony would be the largely the same as it was in previous years. A reception would precede the presentation ceremony, which would begin at 6pm on 6 November 2014. The order of service would begin with Councillor Menell, as Chairman of the Community Achievement Panel, making a welcome speech. Then the Community Development Officer would summarise the achievements of each nominee before the presentation ceremony commenced. After the presentation, the awardees would have their photographs taken. Councillor Artus, the Chairman of the Council would be invited to present the awards.

Members agreed to invite people who volunteered to help with the organisation of the Tour de France would be invited to the awards ceremony. Councillor Ranger, the Executive Member for Communities and Partnerships, would be invited to present awards to the volunteers.

Active Uttlesford had been formed in recent months. Members agreed that if Active Uttlesford were ready, a sporting awards ceremony should also take place alongside the already agreed upon awards ceremonies.

The meeting ended at 3.50pm.